



KATWA MUNICIPALITY

P.O- KATWA, DIST- PURBA BARDHAMAN, PIN-713130

Notice Inviting e-Tender

Notice Inviting e-Tender No : WBMAD127(DEV/14TH.FIN.COM/KM)2019-2020

Memo. No.:-7753(Engg)

Dated :-13.03.2020

Chairman, on behalf of Board of Councilors invites e-tender for the work detailed in the table below. (Submission of Bid through online)

List of Schemes :

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Period of Completion (4)	Name of the Concerned Authority (5)	Eligibility of Contractor (6)
01.	Repairing and Renovation Dr. B.C. Roy Polyclinic including approach Road , Ward No-04, under Katwa Municipality.under 14 th .fin.comm Grant.	Rs.192572 1.13(INR Nineteen Lakh Twenty Five Thousand Seven Hundred & Twenty One and Paise Thirteen Only)	Rs. 48143	30 days from the date of commencement.	Chairman Katwa Municipality	a) Bonafied, resourceful contractors having experience of execution of similar type of works/supply in Govt. Organization and with a valid payment certificate of executing a single contract of value not less than 40% of the estimated amount of this work/supply. No private credentials will be considered. Satisfactory completion certificate must have to be produced while depositing the tender. b) Intending Contractors / Tenderers must be financially sound and have their machineries required for the job.

- N.B: FOR INDIVIDUAL WORK, ONLY CREDENTIAL OF SIMILAR TYPE OF WORK WILL ALLOWED. NO OTHER TYPE OF CREDENTIAL FOR PARTICULAR WORK WILL NOT BE ENTERTAINED. PAYMENT CERTIFICATE AGAINST THE CREDENTIAL AND/OR CREDENTIAL MENTIONING THE FINAL BILL AMOUNT MUST HAVE TO BE ENCLOSED (ONLINE), FAILING WHICH THE BID WILL BE TREATED AS CANCELLED AND NO EVALUATION WILL BE DONE FOR THAT BIDDER.
- TOWARDS TECHNICAL EVALUATION RECOMMENDATION OF THE TECHNICAL EVALUATION COMMITTEE AND DECISION OF THE CHAIRMAN, KATWA MUNICIPALITY IS FINAL.

1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest Money deposit of e-procurement : Online receipt and refund of EMD of e-Procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/Bid Security/Tender Fees related to e-Procurement of the State Government departments.

A. Login by bidder:-

A bidder desirous of taking part in a tender invited by a State Government office shall logging to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password. He will select the tender to bid and initiate payment of pre-defined EMD/Tender fees for that tender by selecting from either of the following payments modes:

Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
RTGS/NEFT in case of offline payment through bank account through bank account in any bank.

B. Payment Procedure:

Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway

On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the bank through which he/she wants to do the transaction.

Bidder will make the payment after entering Unique ID and password of the bank to process the transaction. Bidder will receive a confirmation message regarding success/failure of the transaction.

If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

If the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT:-

On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transactions.

The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her Bank Account.

Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

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Chairman
Katwa Municipality

C) Refund/Settlement Process:-

After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web service.

On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.

Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his/her bank account from which he/she made the payment transaction.

All refunds will be made mandatorily to the any A/C from which the payment of EMD & Tender fees (If any) was initiated.

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- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule .
- 4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of KM. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender -**

(a) As per NIT detail table above.

(b) **Income Tax Acknowledgement Receipt for the Assessment year 2019-2020, P.Tax Deposit Challan for last Two year, Pan Card, Prequalification Application , GST Registration Certificate and scanned copy of EMD deposit receipt (Online) are to be accompanied with the Technical Bid Documents,To be must Participate in prebid meeting for approved of pole design for the Municipality.**

[Non-statutory documents]

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Authenticated Balance Sheet and Profit & Loss Account in favour of applicant are to be furnished. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

No mobilization advance and secured advance will be allowed.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including

all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

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6) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of Publishing of N.I.e.T. & other Documents (online)	23/03/2020 from 05:00 PM
02	Documents download/sell start date (Online)	23/03/2020 from 05:00 PM
03	Documents download/sell end date (Online)	13/04/2020 up to 05:00 PM
04	Bid submission start date (On line)	23/03/2020 from 05:00 PM
05	Bid Submission closing (On line)	13/04/2020 up to 05:00 PM
06	Bid opening date for Technical Proposals (Online)	16/04/2020 11:00 AM onwards

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7) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (one) year from the date of successful completion of the work to the entire satisfaction of the Authority. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned in agreement form no. 2911.

8) Defect liability period is of 3 years as per The Secretary, Department of Municipal Affairs' office memo no. 592/MA/C-10/3S-21/2013, dated 28/10/2016 and S.D, will be released after defect liability period superseding the all related clauses in agreement, if any (Roads maintenance work)

9) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works/sample of the goods to be supplied and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

10) The intending Bidders shall clearly understand that whatever may the outcome of the present invitation be of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of KM reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer up to the stage of Bidding.

11) Refund of EMD : As per serial no. 1.

12) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids.

13) Conditional / Incomplete tender will not be accepted under any circumstances.

14) The intending Tenderers are required to quote the rate *online*.

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- 15) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 16) The Chairman , KM reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 17) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 18) Before issuance of the WORK/SUPPLY ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 19) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
1) Form No. 2911, 2) N.I.T. , 3) Special Terms & Conditions, 4) Technical Bid, 5) Financial Bid.

20) Qualification Criteria:

The tender inviting and Accepting Authority through a “Tender Evaluation Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- {1} Financial Capacity
- {2} Technical Capability comprising of personnel & equipment capability

21. Escalation of Price on any ground and consequent cost overrun shall not be entertained under any Circumstances. Rates should be quoted accordingly.

22. No. price preference and other concession will be allowed.

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Katwa Municipality

Memo. No.7753/10(Engg)

Dated : 13.03.2020

Copy forwarded for information and taking necessary action to;

1. The Executive Engineer, Burdwan Division M.E.Dte, Purta Bhavan, 5th Floor, Burdwan.
2. The S.D.O, Katwa.
3. The Asst. Engineer, PWD, Katwa.
4. The Asst. Engineer, PW(Roads), Katwa.
5. The S.D.O, Irrigation and waterways Deptt. , Katwa Sub Division.
6. The Chairman, Dainhat Municipality.
7. The Head Clerk, Katwa Municipality.
8. The Accountant, Katwa Municipality.
9. The Notice Board, katwa Municipality.
10. Posting for Katwa Municipality Website, IT-Coordinator.

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