



Katwa Municipality

Katwa ,Purba Bardhaman

Notice Inviting e- Tender

2nd Call

Memo No:-1914(Engg)

Dated:-25/10/19

Notice Inviting Electronic Tender No:-WBMAD48(DEV/14th Fin Comm/KM)19-20

On behalf of the e- Tender is invited by The Chairman, Katwa Municipality **Rate Quoted** basis from reputed and resourceful Contractor / Company / firm / Public Sector undertaking / Government Company ,(Submission of both technical and price Bid through online).

Sl No	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)
1.	Supply of Fiberglass Model, Statue, Toys, Dustbin etc. And Artificial Grass Model Municipal Park, beside Municipal Office, Ward no.- 16 :	Rate to be quoted	Rs. 65000.00

Toys List& Technical Specification at Municipal Park, beside Municipal Office, Ward no.- 16 :

Sl. No	Description of Items	Unit
1.	Model of Charlichaplin: Specification: Fibber Thickness 6mm with Iron Structure (indoor) 1.8mm. Height 7feet	Per Pic
2.	Model of Chota Bhim: Specification: Fibber Thickness 6mm with Iron Structure (indoor) 1.8mm,Height 7.5 feet	Per Pic
3.	Victoria Chair (3 Seater): Specification: C.I. Structure 75 to 80 Kgs. Back Size – 18inch (H) 36 Inch (W) Approx Seat Size – 18 inch (H) 36 inch (W) Approx, Iron Pipe with Fibber Moulded.	Per Pic
4	Dustbin: Specification: Fibber Thickness 4mm to 5 mm, Height – 36 inch to 48 inch Approx.	Per Pic
5.	Horse Merry go Round with Canopy: Specification: Total dia mtr. 6feet, Height 6.5 feet, Main pipe 3inch dia & 2.5 mm thickness, Iron Plate	Per Pic

	4mm thickness. Fibber thickness 4mm to 5 mm.	
6.	<p>Animal See Saw:</p> <p>Specification: Main Structure Square Bar 2.5 mm thickness, Height 2.5 feet and Other pipe 1.5 mm thickness. Fibber thickness 4mm to 5 mm</p>	Per Pic
7.	<p>Dragon Model:</p> <p>Specification: Fibber Thickness 5mm to 6mm with Iron Structure (indoor) 1.8mm, Height 4 feet, width 10 feet</p>	Per Set
8.	<p>Spring Rider:</p> <p>Specification: Main pipe 3feet length, 2.5 mm thickness, Iron Plate 3.5 mm thickness, Spring 50kg/Cp2, Fibber Thickness 5mm to 6mm</p>	Per Pic
9.	<p>Artificial Grass Model (Animal):</p> <p>Specification: Fibber Thickness 5mm to 6mm. Different Fibber Model Height 6feet to 3feet covered with artificial grass.</p>	Per Set
10.	<p>Artificial Grass Model (Hill):</p> <p>Specification: Fibber Thickness 5mm to 6mm. Fibber Model Height 4feet & Width 7feet covered with artificial grass.</p>	Per Pic
11.	<p>Water Fountain:</p> <p>Specification: Fibber thickness 6mm, Height 6feet with Iron Structure (indoor) 1.8 mm thickness. Laying Pipe line in round Shape 2-inch pipe (TATA H), Brass Nozzle 0.5mm to 1mm dia with 1.5Hp, 220-volt Pump set and Waterproof Colour Light for Decoration the Water fountain and covered with artificial grass.</p>	Each
12.	<p>Spiral Slider:</p> <p>Specification: Fibber Thickness 6 mm to 8 mm, main pole 4inch dia 2.02mm thickness with other Iron Structure (indoor) 1.8 mm thickness</p>	Per Pic
13.	<p>Roller Slider:</p> <p>Specification: Fibber Thickness 6 mm to 8 mm, main pole 4inch dia 2.02mm thickness with other Iron Structure (indoor) 1.8 mm thickness</p>	Per Pic

14.	<p>Wave Slider:</p> <p>Specification: Fibber Thickness 4 mm to 5 mm, main pole 4inch dia 2.02mm thickness with other Iron Structure (indoor) 1.8 mm thickness</p>	Per Pic
15.	<p>Tube Slider:</p> <p>Specification: Fibber Thickness 6 mm to 7 mm, main pole 4inch dia 2.02mm thickness with other Iron Structure (indoor) 1.8 mm thickness, 750mm dia Tunnel, Length 6feet</p>	Per Pic
16.	<p>Seater Swing:</p> <p>Specification:Main Pole 2 inch dia. 2.02 mm thickness, Seat - Square Bar 16''X9'' with Fibber moulded, Chain 8mm 150kg/Cp2</p>	Per Pic
17.	<p>Multi Bridge:</p> <p>Specification:Chain 8mm 150kg/Cp2, Square bar 3''X1¹/₂'' thickness 1.8mm with Fibber Moulded</p>	Per Pic
18.	<p>Multi House Company:</p> <p>Specification:Fibber Thickness 6 mm to 8mm, 3'X3' Room Covered with Fibber Roof.</p>	Per Pic
19.	<p>Rock Over:</p> <p>Specification:Fibber Thickness 6 mm to 8 mm, main pole 4inch dia 2.02mm thickness with other Iron Structure (indoor) 1.8 mm thickness,</p>	Per Pic
20.	<p>Seater Circular Swing</p> <p>Specification: Fibber Thickness 6 mm to 8 mm, main pole 1¹/₂inch dia 1.8mm thickness with other Iron Structure 1.8 mm thickness,</p>	Per Pic

S/d
Chairman
Katwa Municipality

1. In the event of e-Filing intending bidder may download the Tender document from the website <https://wbtenders.gov.in> directly by the help of Digital Signature Certificate.
2. In the event of online submission, both technical Bid (Part-I) and Financial Bid (Part-II) will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in>
3. **Eligibility criteria for participation in Tender:**
 - i) Copy of The credentials certificate Same Work (30%)
 - ii) Copy of PAN Card.
 - iii) Copy of the GST certificate.
 - iv) Copy of the Income Tax clearance Challan.
 - v) Copy Of Trade Licence.

The documents as mentioned above will be examined in order to assess the eligibility of the applicant to participate in the Tender. On being satisfied about the eligibility, necessary permission will be granted.

- vi)** Each Tender shall submit their Tender offer marked Part-I and Part-II. The Part-I shall contain "TECHNICAL PART OF THE OFFER & COMMERCIAL TERMS" and Part-II shall contain "PRICE BID".

In the Technical part of the offer each Tender must submit all the calculations and filled in questionnaire as called for in the e-NIQ. Failure to comply with the above requirement or submission of incorrect / incomplete information may call for rejection of the Tender summarily without any further notice to the Tender.

- vii)** Tenders should quote their rates on item wise.

The acceptance of the Tender will rest with the accepting authority who does not bind himself to accept the lowest offer on all Tenders received without assigning any reasons thereof.

S/d
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4. Date & Time Schedule:-

01	Date of Publishing of N.I.e.T. & other Documents (online)	14.11.2019
02	Documents download/sell start date (Online)	14.11.19 from 11.00am
03	Documents download/sell end date (Online)	30.11.19 from 05.00 pm
04	Bid submission start date (On line)	14.11.19 from 11.00 am
05	Bid Submission closing (On line)	30.11.19 from 05.00 pm
06	Bid opening date for Technical Proposals (Online)	03.12.19 from 11.00 am

S/d
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5. Earnest Money: 2.5% of the quoted amount for the work to be submitted (Online) **'Chairman, Katwa Municipality' payable at Katwa** No other Tip of "Earnest Money" will be accepted .

6. No conditional/ incomplete Tender will be accepted under any circumstances.

7. The Chairman, Katwa Municipality' reserves the right to cancel the N.I.E.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

8. During scrutiny, if it comes to the notice of the Tender inviting authority that the credential or any other papers submitted are found incorrect / manufactured/fabricated, that Tender will not be allowed to participate in the Tender and that application will be out rightly rejected without any prejudice.

9. The Tender inviting authority reserves the right to accept or reject any bids and to cancel the bidding process without assigning any reason whatsoever to the Tender.

10. Qualification Criteria:

The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

a. Financial Capacity

b. Technical Capability comprising of personnel & equipment capability (e-NIT Part-I)

c. Experience

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/ Tender will be rightly rejected at any stage without any prejudice and disciplinary action shall be initiated as per rule.

S/d
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Katwa Municipality

Copy forwarded for information & necessary action to:

1. The S.D.O, Katwa.
2. The Executive Engineer, MED, Purba Bardhaman.
3. The Asst. Engineer , MED, Purba Bardhaman.
4. The Asst. Engineer, PWD, Katwa.
5. The Asst. Engineer, PW(Roads), Katwa.
6. The S.D.O, Irrigation and waterways Deptt. , Katwa Sub Division.
7. The Chairman, Dainhat Municipality.
8. The Finance Officer, Katwa Municipality
9. The Head Clerk, Katwa Municipality.
10. The Accountant, Katwa Municipality.
11. The Notice Board, Katwa Municipality.
12. The Executive Officer, Katwa Municipality
13. IT–Coordinator,Katwa Municipality,for Web Posting.

S/d
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Katwa Municipality

INSTRUCTION TO BIDDERS

SECTION – A

1. General guidance for e-Tendering

Instructions/ Guidelines for Tenders for electronic submission of the Tenders online have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <http://wbtennders.gov.in> in .The contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of Tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2. DSC is given as a USB e-Token.

4. The contractor can search & download e-NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Submission of Tenders.

General process of submission:

Tenders are to be submitted online through the website stated in Cl. 2 in two folders as per Tender schedule, one is Technical BID (Part-I) & the other is Financial BID (Part-II) before the prescribed date & time using the Digital Signature Certificate (DSC).The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

(A) TECHNICAL PROPOSAL

The Technical proposal to be submitted in the following two

covers (Folders): (A-1). Statutory Cover Containing:

Following Scanned Documents are to be uploaded virus scanned and digitally signed by the Bidders:-

- (a) N.I.Q
- (b) Technical Document.

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(A-2). Non-Statutory Cover Containing:

Following Scanned Documents are to be uploaded virus scanned and digitally signed by the Bidder:-

- (a) GST / PAN Certificates License with validity.
- (b) Income Tax Acknowledgement Receipt for last assessment year as per last audited Financial year.
- (c) Affidavit (Declaration by the Bidder)
- (d) Trade License etc.
- (e) Registration Certificate under Company Act. (if any).

(B) Financial Proposal (Pat-II):

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

5.1. Submission of Earnest Money:

2.5% of the quoted amount for the work to be submitted (Online) '**Chairman, Katwa Municipality**' payable at Katwa No other form of "Earnest Money" will be accepted

6. Opening & evaluation of Tender:

6.1. Opening of Technical proposal:-

- i.* Technical proposals will be opened by the Chairman, Katwa Municipality. Along with Directorate or his authorized representative electronically from the web site using their Digital Signature Certificate.
- ii.* Intending Tenders may remain present if they so desire.
- iii.* Cover (folder) statutory documents (vide Cl. No. 5.A-1) should be open first & if found in order, cover (Folder) for non-statutory documents (vide Cl. No. – 5.A-2) will be opened. If there is any deficiency in the statutory documents the Tender will summarily be rejected.
- iv.* Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender evolution committee.

6.2. Uploading of summary list of technically qualified Tenders:

- i.* Pursuant to scrutiny & decision of the *Tender Evaluation committee* the summary list of eligible Tenders will be uploaded in the web portals.
- ii.* While evaluation the committee may summon the Tenders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

6.3. Financial proposal

- i.* Financial proposals of the Tenders declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated in Clause 2 on the prescribed date, by the Chairman, Katwa Municipality.
- ii.* The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
- iii.* However, if there is any scope for lowering down of rates, further negotiation meeting with the lowest bidder may be held at the office of the concerned Executive Engineer which will be done offline. The final negotiation statement shall be uploaded in the website.
- iv.* The Financial Proposal shall be evaluated by the Chairman, Katwa Municipality. For scrutiny and approval. Final summary result containing inter-alia, name of contractors and the rates quoted by them shall be uploaded provided he is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

7. Award of contract:

The Tender accepting authority reserves the right to accept or reject any Bids and to cancel the Bidding processes and reject all Bids at any time or distribute the work prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the ground for Tender accepting authority's action. The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract. (ii) will incorporate all agreements between the Tender Accepting Authority and the successful Bidder.

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